

Ottawa Health Science Network Research Ethics Board (OHSN-REB) /
Conseil d'éthique de la recherche du réseau de science de la santé d'Ottawa (CÉR-RSSO)

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OHSN-REB Standard Operating Procedure Addendum

Rationale: The OHSN-REB is a member of the Canadian Association of Research Ethics Boards (CAREB), and as approved by the Operations Committee, has converted to N2 - CAREB SOPs. To reflect specific OHSN-REB requirements, this addendum complements the N2- CAREB SOP noted below.

N2/CAREB SOP: # 105 – Conflicts of Interest - Researcher

N2-CAREB SOP Guidelines		OHSN-REB Standard Operating Procedure Addendum
5.1 – Researcher Disclosure of Conflicts of interest 5.1.5 – The Researcher shall cooperate with the REB and with other officials involved in the review of the pertinent facts and circumstances regarding any COI disclosed, and shall comply with all the requirements of the REB and with their organizational COI policies to eliminate and/or manage the conflict;		Local submissions: If the Researcher declares a conflict of interest (COI) in the REB application for the study, the REB will consult with the Researcher and the respective COI committee or leader at the institution for a summary of the mitigation plan. CTO Stream: If the Researcher declares a conflict of interest (COI) in the REB study wide or participating site applications, the REB will request the mitigation plan from their institution/COI committee or leader. The REB reserves the right to contact the Institutional Representative of that site if further clarification of the mitigation plan is required.
5.1.6 – The Researcher shall ensure that all requirements from any COI reviews are appropriately incorporated into the corresponding informed consent documents and research, as applicable.		In addition to the Researcher, the COI committee and/or institution may contribute to the language written in the informed consent form prior to REB approval.
Revision History		
Version Number	Effective Date	Summary of Changes
Version 1	April 30, 2025	Clarification on management and mitigation plan for research studies.
This N2-CAREB SOP Addendum has been reviewed and approved by the OHSN-REB Administrative Committee.		